

**MEMORANDUM**

**TO:** HACSA Board of Commissioners

**PRESENTED BY:** Larry A. Abel  
Deputy Director

**AGENDA ITEM TITLE:** ORDER/In the Matter of Authorizing the Executive Director to Extend the Line of Credit Agreement with Umpqua Bank

**AGENDA DATE:** June 25, 2003

**I PROPOSED MOTION:**

IT IS MOVED THAT THE ORDER BE APPROVED AUTHORIZING THE EXECUTIVE DIRECTOR TO EXTEND THE LINE OF CREDIT AGREEMENT WITH UMPQUA BANK.

**II ISSUE**

Board approval is necessary to extend the line of credit agreement with Umpqua Bank.

**III DISCUSSION**

A. Background

From time-to-time, HACSA has used unsecured line of credit agreements for bridge financing in its development projects, up to several months, pending receipt of committed resources (e.g., capital contribution from the sale of low-income housing tax credits, grants and proceeds of permanent loans). Most recently, HACSA used a \$750,000 line of credit with Umpqua Bank to assist with Sheldon Village (Phase II); this resource was used to “bridge the gap” between the limited partner’s capital contributions received during construction and the permanent loan.

**IN THE BOARD OF COMMISSIONERS OF  
THE HOUSING AND COMMUNITY SERVICES AGENCY (HACSA)**

**ORDER NO.**

**)In the Matter of Authorizing the  
)Executive Director to Extend the Line  
)of Credit Agreement with Umpqua  
)Bank**

WHEREAS, HACSA has used lines of credit with Umpqua Bank in prior HACSA LIHTC development projects; and

WHEREAS, Umpqua has made an offer to HACSA to extend the line of credit; and

WHEREAS, HACSA wishes to extend the line of credit to serve as a potential resource until the proceeds from the permanent loan for the Sheldon Village Phase II development project are received;

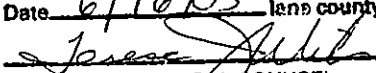
NOW, THEREFORE, it is hereby resolved and ordered:

That the Executive Director is authorized to extend the line of credit agreement, not to exceed \$750,000, with Umpqua Bank.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2003

\_\_\_\_\_  
Peter Sorenson, Chair  
HACSA Board of Commissioners

In the Matter of Authorizing the Executive Director to Extend the Line of Credit Agreement with Umpqua Bank

**APPROVED AS TO FORM**  
Date 6/16/03 land county  
  
**OFFICE OF LEGAL COUNSEL**